

March Highlights:

March 1 Parent Teacher Conferences
 March 4-8 Reading Week
 March 15 Early Dismissal 12pm PD
 March 15 Boots and Bling Dance Grades 1-5 Families
 March 18 YSB and School Readiness Under the Big Top Event
 March 20 Wonka Movie Showing Grades 1-5
 March 22 PREK Field Trip Providence Children's Museum
 March 25 Vaping - Parent and Community Presentation -by SERAC - YSB Sponsored 6PM
 March 28 Vaping Student Presentation by SERAC grades 6-8

Students as a Focal Point

- **Congratulations** to our Boys Basketball team for winning the SEMSAC League Championship for 23-24! Our girl's basketball and cheerleading also wrapped up their season in February.
- **"Own Your Best"** PE Presentation for grades 6-8 focused on teamwork, building positive relationships with others and self-improvement.
- **The School Newsletter** is updated and sent out weekly on Fridays. There is a lot of information in the newsletter including parent information, upcoming student events and other community information. Subscribe to our newsletter from our website.
- **Kindergarten Waiver 24-25:** Information regarding kindergarten enrollment for students born Sept. 1-Dec. 31, 2019 has been issued and updated on our website.
- **Mid-Season Volleyball:** Co-Ed Volleyball has begun. This team is led by Emilee Nelson and Andrea Kelly. Volleyball runs in between basketball and track season. There are 18 students who participate in grades 7-8!
- **Read Across America Week:** Students participated the first week of March celebrating reading! Each day focused on a book with a theme. There were many guest readers, State Representative Brian Lanoue, Judge Ernest Green, Emily Allard-Director of the Town Library, Kate Beauparlant-BOE Chair, and Tracey Hanson-First Selectman. It was great to share the love of reading this week!
- **Eagle Study Circle:** Students in grades 6-8 are invited to participate in our after-school program that supports academic studies. Middle level teachers offer tutoring and other support for students to improve their understanding of topics and overall academic success.
- **School Lunch Program:** The school lunch program saw an increase of numbers this past year due to free breakfast and lunch. For the 23-24 school year, funding will support FREE breakfast for all students and free lunch for free/reduced qualifying students. Full pay is \$3.75 per lunch meal. Students should grab a breakfast and enjoy! Ala Carte - Ice Cream will be sold on Wednesdays.
- **Connecticut State Assessment Individual Student Reports (SBAC, CTAA, CAPT, CMT, Skills Checklist)** - The 2024 testing season is upon us and SBAC testing will take place after April vacation.

Curriculum, Learning, and Instruction

- **Curriculum/Committee Work:** Teachers continue with professional learning that promotes new initiatives, learning strategies, while working with their grade level teams on curriculum and implementation of programs. This year, teachers will focus on Into Reading and Into Literature, aligning writing instruction/practices and expectations, additionally aligning Science, and Social Studies items into the ELA documents, as well as other curriculum areas to ensure we are meeting the needs of all students. Revamping of pacing guides, benchmark assessments, and report cards will also be throughout this year.
- The Math Curriculum Committee has been researching updated math programs to replace our current older program. Amy noted that the committee has reviewed pilot programs at Stonington school as well. Math materials, samples, and information was provided to the Board for review.
- **Meetings:** Include regular meeting of the following committees as needed: English/Language Arts, Mathematics, TEAM, Wellness, Student Services Department, Safe School Climate, Crisis Intervention Team, Transportation, School Readiness Council, Indoor Air Quality/Tools for Schools/Safety, School Security and Safety, JHS/HS Transition, and a Faculty Meeting monthly as determined logistically.
- **Professional Development:** Teachers and Paras continue with professional learning as determined for school year 23-24 on early dismissal days, committee meetings and professional learning and

grade level work takes place. In addition to time afforded to the curriculum work needing to be completed.

- **Teacher Evaluation Plan / TEAM:** Any plan updates will be reviewed with the PDEC committee and according to State guidelines. The TEAM program is being monitored by assigned mentors and supporting our new teachers.
- **Grants/Reports/Applications:**
 - **Connecticut Office of Early Childhood:** The monthly School Readiness Reports for the Voluntown Elementary School Pre School and School Readiness Program have been updated for submission by the monthly due date.
 - **FY 23 School Readiness and Quality Enhancement Grants** have been awarded and received.
 - **NAEYC Accreditation:** Accreditation is through 2027 and SR staff continues to work in the portfolio to ensure all action items are met and completed regularly.

Technology, Building, Grounds, Transportation & Safety

- Mike Creaturo, Technology Coordinator, continues to support IT needs within the building.
- Brian Kallio, Director of Maintenance, continues to review, implement, and address needs.
- Anne Michaud, Director of Transportation, continues to review and address needs within our transportation department and has made adjustments, as needed.

Community and Public Relations

- **PTO** - Suggestions are welcome for the school year. Contact Hailie Davis hdavis@voluntownct.org. Voluntown PTO is looking for parent members. Without parent members, we will not be able to host events. Consider supporting an upcoming event.
- **Youth Service Bureau/Local Prevention Council** – The YSB-LPC Advisory Board meets virtually on the third Wednesday each month at 5:00 p.m. YSB programs have been running and students are excited for their offerings. Contact Melinda Bryan mbryan@voluntownct.org.

Amy Suffoletto thanked the BOE and Adam for their endless work for our students.

2. DIRECTOR OF STUDENT SERVICES (Lloyd A. Johnson, PhD)

- With the eighth graders' high school choices determined, we are scheduling Transition PPTs and 504 Accommodations Plan meetings with representatives of the receiving schools.
- The department members and Mrs. Suffoletto have begun discussions of schedules and program planning for 2024-25 based on our students' needs as articulated in their IEPs.
- On February 27th, members of our department participated in a Google Meet training session with a representative of the C-Pen Reader company. We were updated on its use and versatility.
- Dr. Emily Casey, our consulting psychologist, led our department members in exploring the Feifer Assessments of Reading, Writing, and Mathematics. She has administered these new assessments recently for a few of our students. These assessments are more accurate in identifying Dyslexia, Dysgraphia, and Dyscalculia than other assessments currently used. We purchased these assessments for our department with grant funds. The department is discussing an assessment plan for which assessment to use in what circumstances.
- By March 14, 2024, this Director will have chaired 110 PPT/504/Parent Meetings held with the following schools: VES, The Learning Clinic in Brooklyn, EastConn's Northeast School in Killingly, EastConn's Autism Program in Columbia, Norwich Free Academy, Wheeler High School, Griswold High School, Griswold Alternative School, The Marine Science Magnet High School in Groton, and the Norwich Transition Academy.

The census of students in Pre-K to 12+ receiving special services is as follows:

	10/01/2021		10/1/2022		3/14/2024	
	IEP	504	IEP	504	IEP	504
PreK -8	34	31	34	36	35	39
9-12+	20	15	18	18	18	13
TOTAL	54	46	52	54	54	52

3. SUPERINTENDENT OF SCHOOLS (Submitted by Adam S. Burrows)

- Calendar of Events for March and April
- The District Enrollment Report noted 238 students in Pre-K to 8th grade and 125 high school students.
- \$90,921.50 has been returned to the Town of Voluntown Undesignated Fund from grants, rebates, and other unanticipated savings received.
- Education Committee Hearing Bills – March 6, 2024
- CABE Policy Highlights – February 28, 2024 (Can Board Policy Keep Up with Technology; CSDE Update on the CT Leader and Educator Evaluation and Support Plans 2024; CT Lawmakers Urged to Delay Kindergarten Entrance Change in CT Mirror, 2/22/24)
- We are currently down two bus drivers because of recent resignations. We have implemented a temporary solution by having the Preston Bus Coordinator help us with emergency situations. Meagan Wicks requested that we check with our school attorney on liability and verify proper insurance coverage for any transportation needs beyond our regular buses.
- We have implemented a shared staff arrangement by utilizing a federal grant to pay for a one-day-per-week social worker, who works in the Preston the other four days per week.

Building Committee

MOTION # 3 (3/14/24) was made (Muschiano/Grant) to approve DEF with an estimated quote of \$191,800 to be the contractor to complete the GYM HVAC project with pending approval of all references and the Additional bid requirement answered by D/E/F. Motion Carries

MOTION # 4 (3/14/24) was made (Muschiano/Grant) to request the Board of Education to approve the approximate use of \$95,272 from the ESSER III federal grant to help pay for part of the cost of the GYM HVAC project to be completed by DEF and encumber these funds within the grant deadline to comply with all state and federal due dates with pending approval of all references and the Additional bid requirement answered by D/E/F. All in favor. Motion Carries

MOTION # 5 (3/14/24) was made (Grant/Kalwara) to request the Board of Selectmen to allow the Building Committee to use approximately \$95,529 toward the Gym HVAC payment from the remaining balance of the \$170,000 approved by the Town to be available for a competitive HVAC Application that was not received to complete the gym HVAC work. All in favor. Motion Carries

This leaves approximately \$73,471 in remaining funds to use for HVAC system updates. The Building Committee recommended processing anew RFP in cooperation with the Town based on the following estimates:

Central Office HVAC	\$26,800
Student Services Offices	\$12,725
Two Kindergarten Classrooms ...	<u>\$15,725</u>
Total of Estimates.....	\$55,250

This leaves approximately \$18,221 in the remaining balances of oil tank reimbursement funds available to upgrade HVAC systems and this may include increasing electrical access for the above new HVAC systems as well as making repairs in the VES Library HVAC.

The exact costs of the above projects will be determined as contractors respond to the RFP.

MOTION # 6 (3/14/24) was made (Grant/Kalwara) to request the Board of Selectmen to allow the Building Committee to the remaining balance of \$73,471 of the \$170,000 approved by the Town to be available for a competitive HVAC Application for HVAC work for the Central Office, two Kindergarten classrooms, the Special Education office, and possibly some work in the library. 3 in Favor. 1 Abstain (Wicks). Motion Carries.

The Board expressed advance notice of such motions, when possible. Mr. Burrows stated some of the above information was recently received. The Board also expressed the desire to prioritize, to the best of our ability, the fire alarm panel and generator replacements.

Capital Improvement Projects with Estimated Costs

Project	Date	Projected Cost	Funding Sources
HVAC for Gymnasium	2023/24	\$191,800	<i>ESSER III \$95,272 (by 9-30-24) And HVAC Funds of \$96,529</i>
Central Office HVAC Replacement	2024/25	\$26,800	<i>Town set-aside HVAC funds</i>
HVAC in Kindergarten Rooms	2024/25	\$15,725	<i>Town set-aside HVAC funds</i>
HVAC in Special Education Offices	2024/25	\$12,725	<i>Town set-aside HVAC funds</i>
Library HVAC Upgrades	2024/25	\$18,221	<i>Town set-aside HVAC funds</i>
Fire Alarm Panel Replacement	2024/25	\$60,000	<i>Request a Special Allocation</i>
Replace a 32-year-old Generator	2024/25	\$85,000	<i>Request a Special Allocation</i>
Central Office Repairs and Upgrades	2024/25	\$41,700	<i>Operating Budget or other</i>
Security– All Entrances	2024/25	\$24,000	<i>Operating Budget or other</i>
Electrical Panel Upgrade	2024/25	\$28,000	<i>Operating Budget</i>
Gymnasium Stage Curtain	2025/26	\$25,000	<i>Operating Budget</i>
Gym Sliding Door	2025/26	\$140,000	<i>Request to Town</i>

Subtotal: \$658,971

ESSER and HVAC Funds -\$265,271

Total \$393,700

Asbestos Abatement Funded by the Oil Tank Reimbursement Funds

Talevi, as per the agreement from the RFP process, will complete the asbestos abatement in the summer of 2024 and Mystic Air will complete air quality assessments for four VES classrooms. Jack Wesa asked for copies of the map and schedule to ask the contractor questions. Darlena asked Jack to meet with her to make up list of questions at the site visit.

- It was reported by A. Burrows that funds for this asbestos abatement were made available at a Town Meeting that approved a set aside of \$112,742.19 that was reimbursed to Voluntown from the oil tank replacement grant for eligible purchases.
- This means the asbestos abatement completed in the summer of 2023 in the 1950 and 1970 hallways used \$39,718.71.
- *We now have a remaining balance of \$73,023.48 and these funds will be used to complete asbestos abatement in some of our older classrooms in the summer of 2024. As of March 12, 2024, Talevi did complete a walkthrough with Mr. Kallio and gave a quote of \$24,880 for the asbestos abatement in rooms 31, 32, 33, and 34. This leaves a remaining balance of \$48,143.48 for carpeting and for Mystic Air.*

The purpose of this temporary Capital Improvement Sub Committee is to review maintenance and facilities needs that have developed over these past few years. This subcommittee will develop a coordinated approach with other established committees such as IAQ/TfS/Safety, address budgetary implications with the Town and suggest a schedule of improvements and address identified concerns. There will be review of any available grants, other sources of funding, compliance with procurement policies, and research of various quotes to estimate overall costs to report back to an established Building Committee as well as update the Board of Education.

VIII. OLD BUSINESS

1. Budget Preparation Timeline for 24-25

Mr. Burrows distributed and reviewed the third draft of the 24-25 Budget Proposal of \$7,390,938 which represented a 4.76% increase or \$335,604 over the 23-24 budget of \$7,055,334.

This timeline has been developed in cooperation with the Board of Selectmen to keep them informed about educational priorities, needs of our students, and the goals of our school system based on a long-term Strategic Plan developed through a comprehensive “Community Conversation” process.

Tuesday	03-19-24	24-25 Budget Proposal is sent to the Town Clerk for public dissemination
Thursday	04-18-24	Public Hearing at 7:00 p.m. and BOE 24-25 budget approval
Monday	04-22-24	Budget proposal for 24-25 delivered to Town Clerk for dissemination
Tuesday	05-07-24	Possible annual Town Meeting to vote on Budgets at the Voluntown Elementary School gymnasium at 7:00 p.m.

MOTION # 7 (3/14/24) was made (Grant/Kalwara) to approve the 2024-2025 Budget Proposal of \$7,390,938 which represented a 4.76% increase or \$335,604 over the 23-24 budget of \$7,055,334 and forward it to Town Hall for public dissemination in preparation for the Public Hearing scheduled for April 18, 2024 at 7:00 p.m.; all in favor; motion passes.

(NOTE: This motion was rescinded and revised after executive session below. – See Motion #33)

2. Federal and State Grants

The following is a summary of short-term grants:

2021 through 2023

- COVID Relief Fund (\$176,639 – Expended)
- Elementary/Secondary Emergency Relief Funds or ESSER I (\$32,674 – Expended)
- Elementary/Secondary Emergency Relief Funds or ESSER II (\$136,204 being expended)
- American Rescue Plan or ARP-ESSER III (\$306,105 being expended)
- Special Education Stipend Grant (\$20,000 Expended)
- ESSER II Special Education Recovery Grant (\$30,000 – Expended)
- ESSER II Bonus Special Populations Recovery Grant (\$25,000 – Expended)
- ESSER II Bonus Dyslexia Recovery Grant (\$3,250 - Approved)
- Homeless Grant (\$1,770 – Application Submitted)
- USDA School Lunch Program Equipment Grant (\$25,000 Expended)
- Comcast local grant to school systems (\$3,500 Expended)
- Sp. Ed. Grants (\$10,000 for Certified and \$5,000 for Non-certified – Expended)
- HVAC Grant request of \$170,000 to State of Connecticut (denied)

2023 -2024

- A Mental Health 3-year federal-state grant has been approved for our school system and we will receive allocation of \$25,150 in 23-24, \$25,150 in 24-25, and \$17,605 in 25-26 for a total amount that equals \$67,905. These funds secure part-time Social Worker services from Preston. There were necessary edits to the Mental Health grant which have been addressed by the Central Office.
- Received a Title IV grant for \$10,000 to purchase technology instructional supplies
- Received Title I (\$42,320) and Title II (\$5,878) grant funds totaling \$48,198 to partially support our SRBI (Scientifically Researched-Based Interventions) program that offer reading and math support for identified students.
- Right to Read grant (\$33,000 – recently approved)
- SERAC Vaping grant (\$2,265 – approved) A special presentation will be held at VES on Monday, March 25- 2024 at 6:00 p.m.

The above grants are additional allocations for a number of priorities especially related to improving air quality in schools throughout the nation, addressing learning loss, supporting technology connectivity, additional PPE of Personal Protective Equipment, etc. These funds were not used to replace the day-to-day and year-to-year school expenditures from our local school budget.

The CT Dept. of Education recently released a report about ESSER III funds. The state received \$996,120,740 and currently has a balance of \$427,598,085 of unspent funds. Voluntown received and ESSER III grant of \$306,105 and with the BOE approval of HVAC expenditures on 3/14/24, our funds will be completely expended prior to the 9/30/24 deadline.

3. GHS 24-25 Tuition Rates Contract and NFA 25-30 Contract Update

The GHS 24-25 Tuition Rates Contract was provided to the Board.

MOTION # 8 (3/14/24) was made (Grant/Muschiano) to move the NFA 25-30 Contract review to Executive Session; all in favor; motion passes.

4. **Safety on Route 138** – The state has evaluated the signage and is still in process.
5. **Policy # 4111.3 Minority Recruitment** (2nd reading)

MOTION # 9 (3/14/24) was made (Wicks/Grant) to approve Policy # 4111.3 on Minority Recruitment as amended; all in favor; motion passes.

IX. NEW BUSINESS

1. **Policy # 4112.52 – Criminal History Record Information (CHRI)** (1st reading) Tabled.
2. **Personnel**

MOTION # 10 (3/14/24) was made (Muschiano/Kalwara) to approve Carolyn Stands, Nicole Vitali and Heather Miller as Camp Q Paraeducators this summer; all in favor; motion passes.

MOTION # 11 (3/14/24) was made (Muschiano/Kalwara) to approve Shawna Stephanski as the Summer School Secretary; all in favor; motion passes.

MOTION # 12 (3/14/24) was made (Grant/Kalwara) to approve Terry Quintas as the Summer School Nurse; all in favor; motion passes.

MOTION # 13 (3/14/24) was made (Muschiano/Grant) to approve Emilee Nelson and Sue Dander as Summer School Special Education Teachers; all in favor; motion passes.

MOTION # 14 (3/14/24) was made (Muschiano/Grant) to approve Tina Brayman as a Summer School Paraeducator; all in favor; motion passes.

MOTION # 15 (3/14/24) was made (Muschiano/Kalwara) to approve April Florence as a Summer School Paraeducator with Special Services; all in favor; motion passes.

MOTION # 16 (3/14/24) was made (Grant/Muschiano) to approve Krystal Fitzpatrick, Corrine Proulx, Christine Driscoll, and Jutta Fedor as Summer Custodians; all in favor; motion passes.

MOTION # 17 (3/14/24) was made with regrets (Grant/Kalwara) to approve the retirement of Kimberly Campeta as a Teacher. The Board thanks her for 17 years of service to Voluntown Elementary School; all in favor; motion passes.

3. **Healthy Food Certification/Authorization for the Sale of Food and Beverages**

HEALTHY FOOD OPTION:

MOTION # 18 (3/14/24) was made (Grant/Muschiano) pursuant to C.G.S. Section 10-215f, that the Voluntown Board of Education votes “yes” to participate in the healthy food option and certifies that all food items offered for sale to students in the schools under its jurisdiction, and not exempted from the Connecticut Nutrition Standards published by the Connecticut State Department of Education, will comply with the Connecticut Nutrition Standards during the period of July 1, 2024, through June 30, 2025. This certification shall include all food offered for sale to students separately from reimbursable meals at all times and from all sources, including but not limited to school stores, vending machines, school cafeterias, culinary programs, and any fundraising activities on school premises sponsored by the school or non-school organizations and groups. All in favor; Motion Passes.

FOOD AND BEVERAGE EXEMPTIONS (combined into ONE motion):

MOTION # 19 (3/14/24) was made (Grant/Muschiano)The Voluntown Board of Education votes “yes” and will allow the sale to students of food items that do not meet the Connecticut

Nutrition Standards and beverages not listed in Section 10-221q of the Connecticut General Statutes provided that the following conditions are met: 1) the sale is in connection with an event occurring after the end of the regular school day or on the weekend; 2) the sale is at the location of the event; and 3) the food and beverage items are not sold from a vending machine or school store. An “event” is an occurrence that involves more than just a regularly scheduled practice, meeting, or extracurricular activity. For example, soccer games, school plays, and interscholastic debates are events but soccer practices, play rehearsals, and debate team meetings are not. The “regular school day” is the period from midnight before to 30 minutes after the end of the official school day. “Location” means where the event is being held and must be the same place as the food and beverage sales. All in favor; Motion Passes.

MOTION # 20 (3/14/24) was made (Grant/Kalwara) to assign Thomas O’Connor as the HFC District Contact for 2024-25; all in favor; motion passes.

4. Teacher Evaluation Process/ Staffing Projections: Non-Renewal of Non-Tenured

MOTION # 21 (3/14/24) was made (Grant/Muschiano) that the Voluntown Board of Education approves, pursuant to Connecticut General Statutes Section 10-151, the non-renewal of the following non-tenured teacher contracts of Alyssa Fisher, Rachel Sahoo, Sarah Seifert, Julia Lavin, and Esther Ewen. The Board further moves that the Superintendent of Schools be directed to communicate this action of the Board in writing and that the Superintendent of Schools be authorized to respond on behalf of the Board of Education to any requests for a hearing, if required by law, or for other data which may be forthcoming from the teacher and/or his/her representative pursuant to applicable provisions of Connecticut General Statutes Section 10-151; and further move that the Superintendent be directed that any response to a request for a hearing, and if a hearing is required by law, indicate that such hearing is to be before the Board of Education.

- Alyssa Fisher MOTION # 22 (3/14/24) (Grant/Kalwara); all in favor; Motion passes.
- Rachel Sahoo MOTION # 23 (3/14/24) (Grant/Kalwara); all in favor; Motion passes.
- Sarah Seifert MOTION # 24 (3/14/24) (Muschiano/Grant); all in favor; Motion passes.
- Julia Lavin MOTION # 25 (3/14/24) (Muschiano/Grant); all in favor; Motion passes.
- Esther Ewen MOTION # 26 (3/14/24) (Grant/Kalwara); all in favor; Motion passes.

5. Field Trip

MOTION # 27 (3/14/24) was made (Muschiano/Grant) to approve the 2nd grade field trip to the Southwick Zoo in Mendon, MA; all in favor; motion passes.

6. Last Day of School

A revised 23/24 School Calendar was provided showing the projected last day of school to be on June 14, 2024.

MOTION # 28 (3/14/24) was made (Grant/Kalwara) to designate Friday, June 14, 2024 as the last day of school for students and have Monday, June 17, 2024 as a Professional Development Day for faculty and staff (pending further cancellations); all in favor; motion passes.

7. BOE Self-Evaluation for 23-24

MOTION # 29 (3/14/24) was made (Grant/Kalwara) to move the BOE Self-Evaluation for 23-24 to Executive Session; all in favor; motion passes.

X. UPCOMING MEETING(S)/AGENDA ITEMS

- Special BOE Meeting – Thursday, March 28, 2024 at 7:00 p.m. in the Central Office with Attorney Dan Murphy
- Budget Hearing followed by the Regular BOE Meeting – Thursday, April 4th, 2024 at 7:00 p.m.
- Regular BOE Meeting – Thursday, May 9, 2024 at 7:00 p.m. (Griswold High School Presentation)

- Budget Preparation Timeline 24-25
- Safety on Route 138
- NFA 2025/30 Contract Update
- Policy #4112.52 Criminal History Records Information (CHRI) – 2nd reading
- Personnel

XI. EXECUTIVE SESSION

MOTION # 30 (3/14/24) was made (Muschiano/Kalwara) to invite the Superintendent and move into Executive Session at 8:44 p.m. for the purpose of reviewing the NFA 25-30 Contract and the BOE Self-Evaluation for 23-24; all in favor; motion passes.

MOTION # 31 (3/14/24) was made (Muschiano/Grant) to move out of Executive Session at 9:43 p.m.; all in favor; motion passes.

MOTION # 32 (3/14/24) was made (Grant/Kalwara) to cancel the April 4, 2024 BOE meeting/Budget Hearing and reschedule it to April 18, 2024; all in favor; motion passes.

MOTION # 33 (3/14/24) was made (Muschiano/Kalwara) to rescind the previous budget motion #7 and approve the revised 2024-2025 Budget Proposal of \$7,330,492 which represented a 3.90% increase or \$275,158 over the 23-24 budget of \$7,055,334 and forward it to Town Hall for public dissemination in preparation for the Public Hearing scheduled for April 18, 2024 at 7:00 p.m.; all in favor; motion passes.

XII. ADJOURNMENT

MOTION # 34 (3/14/24) was made (Muschiano/Kalwara) to adjourn at 9:48 p.m.; all in favor; motion passes.

	Date		Date
Witness		Attest	

Respectfully drafted and edited by:
Dee Dee Jackman, Board of Education Clerk
Adam S. Burrows, Superintendent of Schools